

Bylaws of the Order of the Daughters of the King

— Assembly in the Diocese of Olympia (Proposed)

ARTICLE I - NAME

This body shall be known as the Order of the Daughters of the King Assembly, in the Diocese of Olympia. (Also referred to as The Assembly)

ARTICLE II -- OBJECTIVE

The objectives shall be to strengthen the Order and to facilitate communication with members within The Assembly.

ARTICLE III --- MEMBERS

The Assembly shall be composed of all members of the Order of the Daughters of the King in the Diocese of Olympia (both Chapter members and Daughters at Large).

ARTICLES IV --- OFFICERS

SECTION 1: ELECTED OFFICERS -

The officers of the Assembly shall be a President, a Vice President, a Secretary, and a Treasurer.

SECTION 2: ELECTION OF OFFICERS -

A. Officers shall be elected to one term of three (3) consecutive years at the Assembly meeting in the year of the National Triennial. Officers are not eligible to be elected for the same office, except the treasurer, who may be elected for two terms. In the case of an officer, elected or appointed, who has filled an unexpired term, she may be elected for a full term if she has not served more than 18 months of the unexpired term. To provide the widest representation throughout the diocese, no more than two (2) officers may be elected from one chapter.

B. The President shall appoint a Nominating Committee at the Assembly meeting preceding an election year. This committee shall select and report

the names of candidates for each office to the board three (3) months before the time of election. Candidates shall be announced in a newsletter no later than the next month. Additional nominations may be made from the floor at the Assembly meeting with consent from the nominee.

C. A majority of the votes cast by the members' verified ballots present at the assembly will be necessary to elect. The election shall be completed before the beginning of the Holy Eucharist, so that the installation shall take place during the Holy Eucharist on the day of the election.

D. The duties of the new Officers shall begin as officers-elect following the Assembly, working with the outgoing officers for transition to be completed no later than the formal change of officers on September 1. The President Elect is the official representative for The Assembly to the Triennial Convention.

SECTION 3: DUTIES OF OFFICERS —

A. President

The President shall preside at Board meetings and Assembly meetings and represent the Diocese at Provincial and National meetings of the Order. In the event that neither the President nor the Vice President is able to attend, the President shall appoint a Daughter to attend as The Assembly representative with voting rights.

She shall appoint all committees, subject to approval by the Executive Board, and shall be an ex-officio member of all committees.

She shall have power to fill all vacancies in the Executive Committee with consent of the remaining Executive Committee members.

B. Vice President

The Vice President shall perform the duties of the President if she is not able to perform said duties. The Vice President shall serve as head of any planning committees.

In case of the resignation or death of the President, the Vice President shall become the President.

C. Secretary

The Secretary shall keep all minutes of the meetings of the Assembly, Assembly Board and Executive Committee. Such minutes will be made available to all members.

She shall arrange for creation and distribution of a newsletter containing information about upcoming and past events of The Order within the Assembly. Events from National level may also be included. Such newsletter will be at the discretion of the Executive Board.

D. Treasurer

The Treasurer shall have charge of all money belonging to the Assembly.

She shall provide written reports of all monies at each meeting of the Assembly and the Assembly Board.

She shall maintain all records and receipts as needed to report to the National Office. An audit shall be done when the treasurer changes and when the Executive Board deems necessary.

ARTICLE V — EXECUTIVE AND ASSEMBLY BOARDS

SECTION 1: Executive Board -

The Executive Board shall be composed of the elected officers. The Chaplain shall be included for voice but no vote. The Executive Board shall be responsible for the routine business of the Assembly. Any member of the Executive Board may request a meeting of the Executive Board.

SECTION 2: Assembly Board -

The Assembly Board shall be composed of the Executive Board, the Daughters at Large Chair, a representative of each Chapter, generally its President, and the Chairmen of Committees. All Daughters are invited to attend Board meetings. Daughters from this diocese who serve on the national council or provincial board are given seat and voice on the Assembly Board. Chapter representatives, The Daughters at Large Chair and the Executive Board may vote.

Assembly Board Meetings should be held a minimum of three (3) times a year. Additional meetings may be called by the President as needed.

ARTICLE VI - CHAPLAIN

The President shall ask the Diocesan Bishop to appoint a chaplain for the Assembly or may present a nomination that has been agreed upon by the Assembly Board for the Bishop's approval. The term for the chaplain is three years. If the chaplain serves less than 18 months to finish out a term, the chaplain may then serve another three year term. The chaplain serves at the pleasure of the president.

The duties of the Chaplain are:

To advise the president and other officers, to offer practical guidance as needed, to provide spiritual and liturgical support, to interface with other clergy in introducing or explaining the Order, to wear the Chaplain's cross when available, to pray for the Daughters.

ARTICLE VII - Daughters at Large - Chair

The President shall select a Daughter of the King member to be Daughters at Large - Chair. This position is for three years. If the person serves less than 18 months, they will be eligible to serve for another three year term.

ARTICLE VIII — AMENDMENT

These Bylaws may be amended or revised at any regular meeting of the Assembly, provided that notice of such proposed amendment or revision has been given each Chapter at least forty-five (45) days before such

meeting, and that the matter was discussed at the preceding meeting of The Assembly Board.

In the event these bylaws are in conflict with the National bylaws of the Order, the National bylaws take precedence.

A page shall be attached for signatures.